

BUSINESS VISA

Submission of visa applications

Applications for Business Visa (short term visit visa) should be submitted to Gerry's Visa Service Center in Islamabad, Lahore or Karachi. Please find contact information etc. here [Gerry's Visa Service Center](#).

An application should in principle be lodged at least 15 calendar days before the intended visit and cannot be lodged earlier than three months before the start of the intended visit. It is an applicant's own responsibility to take the necessary precautions in relation to the processing time, deadlines, etc.

Application should be submitted at the Gerry's Visa Service Center along with a non-refundable visa application fee equivalent to DKK 450 - PKR 7,000.

You must submit your application personally along with the following documents. Please check that the forms are correctly filled in, signed and dated:

- Application form for Schengen Visa
[schengen application in word](#)
[schengen application in pdf](#)
- Family Information Form
[family information form in excel](#)
[family information form in pdf](#)
- Proof of fee deposited at the Gerry's Visa Service Center.
- Original passport and previous passports, if held, (the validity of the passport must be at least 3 months beyond the date you are leaving the Schengen area).
- A copy of the first two pages of your passport and valid visas, and a colour copy of your national identity card (both sides).
- Two passport size photographs. The photos must be size 3.50 cm x 4.50 cm, facing and looking directly into the camera. Head must measure between 3.00-3.60 cm from chin to top of the head, and the upper part of the shoulder should be visible. Colour with a light neutral background, no more than six months old and a good likeness of you, bareheaded unless you have special religious reasons; no sunglasses etc.
- A document in original from your company signed by an authorized person other than yourself, certifying your position within the company and that you will be visiting the Danish company on behalf of your company/employer;
- Your company's certificate of registration and letter of recommendation from Chamber of Commerce and Industry – in original;
- A fully filled in [invitation form](#), by the Danish company (in Danish or English) mentioning clearly the **purpose** and **duration** of the intended visit;
- Documentation of established business relationship with the Danish company and documentation of intended purchases;

- Documentation that your company can finance the intended purchases and your stay (recent bank statement). For upkeep and daily maintenance during stay you or your company must prove that you have at least DKK500 per day.
- To provide legal documents that could show the applicant's company paid tax to the Pakistani authorities for at least the last three years.
- Flight reservation specifying entry and exit from Schengen state. (Please note: The stay cannot be more than 90 days).
- Family Registration Certificate, Marriage Certificate with its English Translation and Marriage Registration Certificate (NADRA) if applicable.
- A valid [Medical Insurance Policy](#) applicable to the entire Schengen territory. The Medical Insurance Policy must state policy number, name of the insured person, validity, and schedule benefits and covering the costs of at least 30.000 Euro for urgent medical treatment and/or emergency hospital treatment and repatriation for medical reasons.

Application would be admissible along with a non-refundable visa application fee equivalent to DKK 450 - PKR 7,000 at the Gerry's Visa Service Center.

No fee – The following will be exempted from paying a fee:

- Children under the age of six years
- Schoolchildren, students in higher education, research students and accompanying teachers – on condition that the purpose of the trip is studies or education

A decision may be expected within 15 days after the application has been considered admissible. In individual cases this period may be extended up to a maximum of 30 or 60 days.

Please note that possession of a Schengen visa does NOT guarantee entry into a Schengen state, and no rights can be derived from the information obtained in the general Schengen visa information.

Application forms are available at Gerry's Visa Service Centres **free of charge**. Forms can also be downloaded from the website of the Danish Immigration Service, www.newtodenmark.dk.

Embassy of Denmark
House #16
Street # 21
Fax. +92(51) 2823 483
Website: www.pakistan.um.dk
E-mail: isbambvisa@um.dk

Gerry's Visa service Center Islamabad
14-B, Sadiq Plaza
G-9 Markaz
Islamabad
e-mail: feedback@gerrys.com.pk

Telephone inquiries for further information at Gerry's Call Centre: 0092 (0) 900 311 11 (For landline users) & 0092 8111 (For mobile users).

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